



DOCUMENTATION REPORT

STREET CHILDREN NGO SUPPORT PROJECT PHASE 2 PROJECT ORIENTATION AND PLANNING

Kick Off Meeting
January 22, 2021
8:00 AM – 12:30 PM



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At 8:45am, the participants began to register in the Zoom platform provided to them by the SNSP Team. SNSP2 hosted the online event.

At exactly 9:00AM the activity started with Opening Preliminaries. The prayer was led by the facilitator Ms. Teresita “Babes” Chua, followed with the singing of the National Anthem and presentation of house rules.

The house rules as follows:

- a) Unmute yourselves during presentations;
- b) Rename your Zoom Identification with the organization you represent
- c) Maximize the chat room for your questions and comments. You may directly message Ms. Ynez Lavega and Ms Lealin Celino for technical concerns.

The participants and the project team were introduced by Ms. Ynez Lavega, the Project Officer. Ms. Norma Pongan, the Executive Director of SNSP2, gave her opening remarks and expressed her appreciation for the well represented attendance of the network members in the online meeting. The overview of the 3-day activity was explained that kick off orientation of the project is organized into 3 days: Jan 22 for the project orientation and on Jan 27 to 28 would be dedicated for the topic on Monitoring and Evaluation and Progress Markers of the CiSS Network for Visayas and Mindanao. For the M and E workshop, the invited Resource Speaker is Dr. Celestino Habito, an expert in Monitoring and Evaluation.

The SNSP2 project is supported by Life Bank Microfinance Foundation (LBMF). The project adapted a strategic approach to support Children in Street Situations or CiSS also known as street children. So instead for Life Bank to do a piece meal approach of supporting each street children NGO, it decided to create a project, the SNSP. In 2019, NGOs in Visayas and Mindanao were organized into a network. Participating NGOs in the online meeting were already members of the network.



The facilitator explained that in the Philippines and internationally, the term CiSS is already being used to describe street children.

The Phase 1 was intended to establish the need of NGOs to profile the street children, to create better data for CiSS, identify and define mechanism to connect each other especially with CiSS NGOs in other places. The project conducted research, and created a website and Facebook account to access this data. SNSP2 is now moving forward to Phase 2. The meeting would be a venue to inform partners of the opportunities to access the programs and to strengthen each other connection.

Street Children NGO Support Project (SNSP)

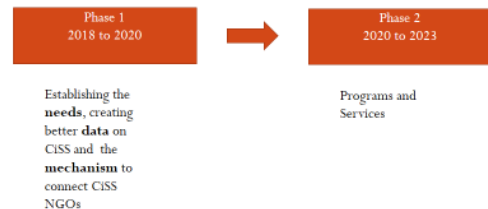
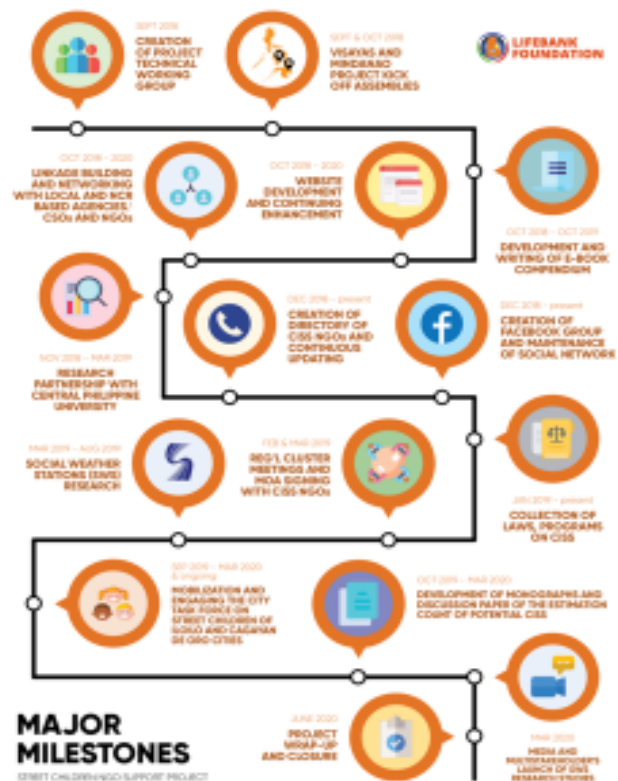


Figure below summarizes the activities under Phase 1.

PHASE 1:

- **Project TWG**
- **Regional Assemblies**
- **Project Website & social media group**
- **Research Studies (SWS and CPU)**
- **Directory of CiSS NGOs**
- **Publications:**
 - **Monographs**
 - **First Edition of Compendium of CiSS NGOs in Visayas & Mindanao**
- **Collection of local and international laws and programs on CiSS**



What is Street Children NGO Support Project, Phase 2?

In Ms. Pongan's presentation, she explained the long-term goal of the project. It is aligned to the Theory of Change (ToC) developed by Local Government Units (LGU) of Iloilo City and Cagayan De Oro City targeted in 10 years. The project is also aware that the complex issues of CiSS will not be resolved in two (2) or three (3) years. The long-term goal statement is stated as "rights of children are respected, protected and fulfilled." What are these rights? Ms. Norma stressed on the right to **DEVELOPMENT**. Under this right, the child has the right to access education. She cited the efforts of various NGOs to fulfil this right by providing services like mobile schools, facilitating outreach schools and Alternative Learning System (ALS) for CiSS. Such program and services should be provided and reached street children.

SNSP 2 PROJECT OBJECTIVES:

1. To contribute in enhancing the leadership and management capacity of CiSS NGOs in handling CiSS Programs
2. To strengthen the coordination of CiSS NGOs in Visayas & Mindanao through online platform, information sharing and knowledge management
3. Increase access to microfinance and livelihood opportunities of CiSS and including their families;
4. Raise awareness of Barangay Council for the Protection of Children (BCPC) and other stakeholders on the issues of CiSS,
5. To support the Model Building initiative for child- friendly CiSS programs among LGUs

PROJECT COMPONENTS:

Strengthening the Network of CiSS NGOs-

The project signed a Memorandum of Agreement with the network of 21 NGOs spread all over Visayas and Mindanao in 2019. However, there is no MOA between SNSP and the LGU of Iloilo City and CdO. Despite this, the project currently works strongly with the two LGUs. Targeted annual meeting of the network would be a venue to discuss issues and concerns; while the valuing sessions would provide space to learn lessons about coordination among network members.

The other components of the project are Leadership development & capacity building; public advocacy through social media and website; livelihood, and support to the CiSS program of select LGUs.

Phase 2

Project Components:

- Strengthening of the Network of CiSS NGOs
- Leadership Development and Capacity Building
- Website and social media
- Livelihood
- Communications and Public Advocacy
- Support to LGU Building of Child Friendly CiSS Programs

The project is currently outsourcing a developer of the website for mobile application. The project also created an FB group for the project.

Ms. Norma explained that SNSP2 will have a Livelihood component but there shall be a preparatory social activity before any livelihood intervention takes place. The project will identify livelihood pilot areas and will assess the loan and enterprise readiness of the families of CiSS. There shall be an assessment also of the livelihood capacity of participating NGOs. Training of Trainers on values formation will be conducted for the staff of NGOs and this will be rolled out to CiSS families. The project will study how it will approach the livelihood and the mechanics and concept is evolving.

Another major component this year is Communication and Public Advocacy. Last year, SNSP2 of LBF, launched in Manila the first Compendium of CiSS NGOs in Visayas and Mindanao. This year, the project plans to produce the 2nd Edition of Compendium to include national NGOs in the NCR. In order to link with the NCR-based NGOs, SNSP2 will partner with the National Council for Social Development that has about 20 member NGOs working with street Children. The 1st Edition is in electronic format, while the 2nd edition could be printed in hard copies. SNSP2 is conceptualizing also the production of animated videos for CiSS Advocacy. The project plans to use the video materials to raise the awareness of BCPCs on the issue of CiSS

The International CiSS Day will be celebrated on April 12. Such event has not been celebrated yet in Visayas and Mindanao ever since. SNSP2 proposed to the members of the network for a coordinated celebration to highlight the issues of the CiSS. Last year, if only the pandemic did not happen, the Sub-Committee for the Protection and Welfare of Children through Ms. Catherine Scerri, suggested to include the CiSS strategic plan of Iloilo City and CdO among plans to be highlighted as initiatives on street children. This however did not materialize. Norma expressed optimism that these plans will not only stay in the corner, it can still be enhanced or showcase.

The Children's Month is another platform that the network could maximize to advocate for programs for CiSS.

Meanwhile, Ms. Ynez Lavega discussed and oriented the participants on the major components of the Leadership Development and Capacity Building (LDCB).

She stressed that LDCB activities are based on the Training Needs Assessment of NGOs conducted in 2017.

She elaborated the components of the LDCB how this can be done given the pandemic: Face to Face Training, Cross-mentoring and On-Line training. Training under Year 1 of Phase 2 will be mainly on-line. The other components will be decided how it can be conducted given the pandemic situation.

The initial idea for the “Cross-mentoring” will require learning partners among network members or even with NGOs outside of the network. The concept is to immerse an NGO staff (who is a network member) in the programs of another CiSS NGO to learn from the good practices and for the staff to apply her learnings in his/her NGO. The topics identified for the on-line training were prioritized from the Training Needs Assessment (TNA) which was conducted last August 2020.

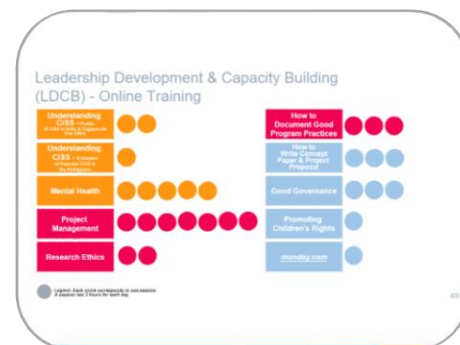
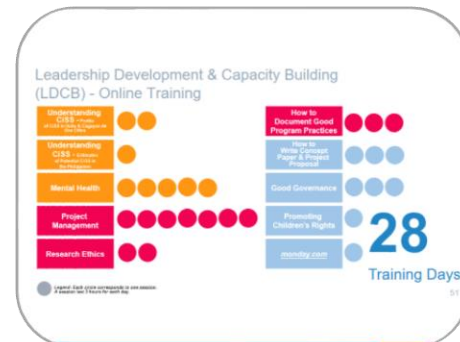
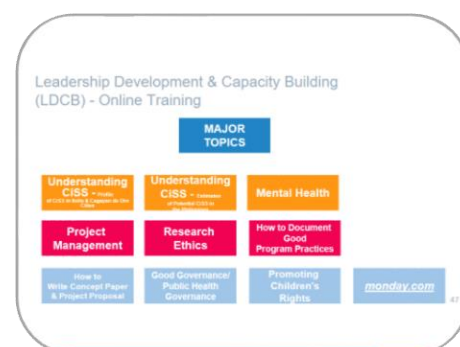
There were five (5) priority major topics:

1. Understanding CiSS (this refers to the Profile of CiSS in Iloilo City and CdO ; and estimates of potential CiSS in the Philippines. This session will provide an in depth discussion of the result of SWS study conducted in 2019. The idea is to discuss the results of the studies to other regions and organizations.
2. Mental Health- 5 sessions
3. Project Management
4. UNCRC
5. Research Ethics

Aside from the 5 topics identified above, there are also other topics of interest:

1. Documenting good project practices
2. Writing Concept Paper and Project Proposals
3. Good governance or Public Health Governance
4. Monday.com. which is an online software that functions as a monitoring tool.

Ms. Ynez emphasized that one session will last for almost three (3) hours per day.



Ms. Ynez said that there is a total of 28 training days for the abovementioned 10 topics. She discussed each topic and explained this will be spread throughout the year of 2021. Furthermore, Ms. Ynez discussed the training guidelines BEFORE, DURING and AFTER of the on-line training.



Ms. Ynez Lavega, Project Officer of SNSP discussed the topics for LDC and guidelines before, during and after the on-line training.

BEFORE the training,

- Heads of the organization will be required to submit the expression of intent forms and affix their signatures.
- Registration form has two parts, (i) information about the participants; and pre assessment test form. The Assessment test, is important to gauge the knowledge learned by the participants
- Each participant should also submit one accomplished form
- The link for the zoom or Google will be provided and sent to participants' addresses after the completion of the registration form and pre-assessment form. The registration form will also serve as basis of the number of participants who will be joining the training.

DURING the training:

- Participants are required to send their name and organization upon registering for Zoom and Google. They are advised to rename their account with the name of their organization.
- They should privately message or chat Ynez or Lyn Celino and send their personal contact numbers for further reference and other concerns.
- If more participants or a group is using one zoom account, participants will be requested to send the names in the chat box or message the training coordinator. Make sure that all the participants in the group have answered the pre assessment
- To mute the audio during the zoom meeting and turning on the video is optional but highly encouraged.
- The program is purely lecture first and workshop or open forum after.
- If there are technical problems on the part of the participants, the participant should contact the training coordinator and explain her/ his situation.

AFTER the training

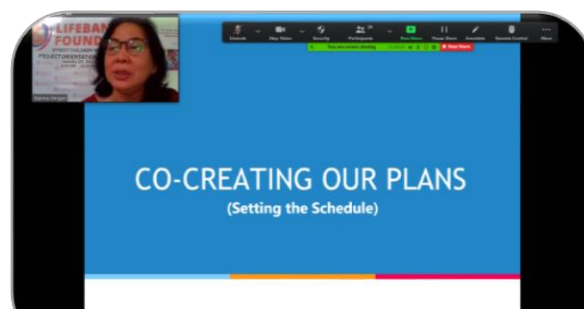
- Evaluation forms will be distributed during the closing remarks. Participants are required to fill out the forms because this can be the basis of attendance and incentives. The evaluation form will help SNSP improve the on-line platform.
- Post assessment Test. Whoever answered the Pre-assessment test should be the one to answer the post assessment test to compare the results of the pre assessment vs. the post assessment.
- Announcement of future trainings will be posted after each training. All handouts, publication and research materials will be uploaded to the project website.

Various forms were presented and explained such as : (i) Expression of Intent form for the SNSP Year 2021 On-line Training, (ii) Registration Form, and (iii) Evaluation form; and (iv) post-assessment test. It was emphasized that these forms should be filled out completely and correctly. For the contact details, the participant should write their personal contact number and not the landline number of the organization. The Evaluation Form has three parts: the content, Resource Person and training platform.

A 5 -minute break was declared.

The session on Co-Creating our Plans resumed after the break. This was presented by Ms. Norma.

The template for planning was presented. The interactions were more focused on the target activities in 2021 and setting the schedule. Ms. Pongan explained that even if Phase 2 project will run for three years, it will be a one-year programming only (2021) , given the current situation where the project cannot do face to face.



Ms. Norma Pongan, Executive Director of SNSP discusses the Co-Creating the plans and schedules.

The year 2022 will be assessed if face to face activities can be carried out. Thus, for the meantime in 2021, it will be more online consultations and training and strengthening of the network.

Towards the end of 2021, perhaps in November, the project will call for another meeting or an assembly of the network for a year -end meeting. Depending on the situation, every now and then, SNSP2 might call for a smaller meeting virtually. The meeting in November could be to assess what were the planned activities.

Below are slides of planned activities and target schedule.

Project Component	Target Date	
1. Strengthening of the Network		
a. Year-end Meeting of the network	3 rd week of November	1st week / 2nd week of November SNSP announce ahead of the date of meeting
b Meetings Project Technical Working Group	April and November 2021	
2. Website and Social Media		
a. Website for mobile application	Feb to April 2021	
3. Livelihood		
	February 3, 2021 @ 10AM-12NN; To discuss mechanics of Livelihood	Interested groups: KKI, Tambayan Center, CDO CSWDO, PIKIFI, JPIC-IDC, GCRC, GSK,VOH, Iloilo CSWDO (For NGOs: Bring data on how many CISS families are targeted for the livelihood program)
a. Livelihood assessment of CISS families	Feb/March	
Validation Meeting	March /April	

Co-Creating Our Plans for 2021 (Setting the Schedule)		
Project Component	Target Date	NGO Responsible
4. Communication & Public Advocacy		
a. International CISS Day	April	Tambayan, GSK, JPIC,VOH, Iloilo CSWDO, CDO CSWDO, KKI, PIKIFI, GCRC
	Meeting: February 24, 2021 @9:00AM-12NN	
a.1 participating NGOs		
b.		
b. 2 nd Edition of the compendium	Feb to April	
c. Video Animation on CISS	February to March 2021	SNSP will invite NGO partners as part of the technical team

Co-Creating Our Plans for 2021 (Setting the Schedule)			
Project Component	Target Date	NGO / Responsible / LGU	
6. Support to Model Building for CISS Friendly Program			2022/2023 conduct strategic planning in Davao City

A Technical Working Group (TWG) might be created for the Phase 2 project and if it will materialize, the members will be convened in April 2021.

Upon showing the slides above, Norma clarified the availability of the participants for the network meeting, and whether the assembly on the third week of November is feasible for the partners. Sir Jonah affirmed that the month of November is fine with him and was seconded by Ms. Jam from Bohol. However, Ms. Luz expressed concern that November is quite a busy month for them since activities are left and right like children's right celebration and majority of them are also doing their year- end reports among others. Thus, it was suggested by Sir Jonah again to schedule the assembly on the first or second week of November.

For the creation of the TWG, this will generally a task of the SNSP team. SNSP might invite some network members to join in the meeting. She will communicate to partners when the TWG will be convened.

The second component is the Website development and social media platform. This one is mainly lodged to the SNSP team and she said that they have contacted already a person who can assist them develop the website for mobile apps. They are targeting that by April this is done and resources can be accessed from the mobile phones.

The Livelihood was discussed. Ms. Pongan pointed out for the need to discuss this component. She earlier mentioned livelihood assessment of CiSS families. The question asked: "Are there NGOs in the network who are engaged in livelihood activities, even not necessarily with CiSS? SNSP2 will prioritize the NGOs who will express interest to join in the piloting this year. Some that cannot be accommodated this year might be catered next year. Once NGOs have been identified, the next step is to assess them (NGOs). The assessment shall be done to determine the capacity of NGOs and the loan readiness for livelihood financing of CiSS families.

There were first five (5) NGOs that signified their interest to join the Livelihood activities. The project will select on a first come first serve basis. These are namely: Tambayan, CdO-CSWD, KKI, PIKIFI (had experience on livelihood but was put on hold) and JPIC of Cebu. Ms. Norma encouraged everyone to let her know if they have experiences in managing livelihood activities. She cited also the case of Iloilo City, wherein cluster of families are doing livelihood under the SCALA project of the city.

Follow through meetings will be arranged with the first 5 NGOs to talk further about the assessment of the CiSS families. This might be done in the first- or second-week of February 2021 to tackle the mechanics on how to run the assessment. The suggested date was February 3, except for Ms. Luz who will be available only on February 10. The time was set at 10:00AM to 12:00NN. The number of CiSS families per NGO should be prepared for the meeting to determine how long the assessment period will run. The schedule shall consider the report writing of the findings and the conduct of the validation meeting as well. When the validation meeting is conducted in March, the project will proceed immediately to the trainings. Hence, the first half of the year is focused on social preparation so that by the second half of the year, they will be linked already to the nearest branch of LBMF in their respective areas. It can be an individual family or group or association of families of street children.

The Gloria Christi representative also clarified if they can also join even if they only have one family of CiSS. This was affirmed by Ms. Norma.

Ms. Luz also asked Norma if livelihood will cater to children themselves or parents of the CiSS . The target group referred are parents of CiSS. Ms. Norma expounded that the project has not yet conducted a profiling of street children in Davao. There is interest on the Badjaos in Davao. Badjao-CiSS are catered by the Tambayan NGO. Ms. Norma again stressed that there must be good preparation for the Badjaos on how the livelihood activities shall be done. It would be good if partner NGOs would have already their own respective groups for easy management of targeting and implementation. PIKIFI mentioned about CiSS in the dumping sites

Gugma sa Kabataan also expressed interest to join the Livelihood activity.

Ms. Luisa from Iloilo City also shared that they have a small group of CiSS families in LaPaz doing some livelihood activity.

Appropriate social preparations for the targeted CiSS families shall precede any livelihood support, unless they have undergone training and already ready for financing.

Ms. Jam of Voice of Hope also signified to join the Livelihood activity.

The celebration for the International Day of Street Children (ICISS) on April 11 was discussed. The suggested idea is to conduct the celebration simultaneously in key cities in Visayas and Mindanao. The necessity for a coordinated plan of the network members is needed. A meeting will be called in March 2021 to discuss plans on livelihood. LBMF allotted a small amount to help participating NGOs celebrate this event. While the international day will likely do virtually, the goal is to align the Visayas and Mindanao activities with street children NGOs in Manila. Meaning this is a coordinated celebration. Therefore the key cities in Visayas and Mindanao are encouraged to join. SNSP2 might be able to extend support should activity proposals are submitted by partners. Cities such as Davao, CdO, Iloilo, Cebu and hopefully Tacloban, or even Zamboanga were highly encouraged to join the International Celebration of Street Children. Network members have concurred with the plans for the ICISS. A follow-up meeting will be held to plan out the ICISS day on February 24 from 9:00AM to 12:00NN.

On the planned 2nd Edition of the Compendium, Ms. Norma asked the network members if they are amenable to be included in the second edition. For network members who were featured in the 1st edition, they will be contacted to update their data should there be need for additional information.

For the animated video on CiSS, this will be done in partnership with CWC. The plan is to invite Ms Cathy Scerri and one or two members of the network (CdO or Iloilo City Council for the Protection of Children) to review the video script. The need for quality content and especially CWC's imprimatur is important so that the material can be shared widely and nationally. Ms. Norma said that they will just send invitations to select member network to join in the Technical Team who will review the video animation. It is also important to see the perspective from Visayas and Mindanao in developing this animation material.

The project component to support the model building for CiSS friendly program is intended for the LGUs of CdO and Iloilo Cities. The SWS survey on the profiles of CiSS were done in these cities and they were the first LGUs to formulate their Theory of Change on CiSS and write their strategic roadmap. SNSP would like to do again another strategic planning on CiSS in cities of Davao or Cebu, but this will be discussed separately, when Year 2 of SNSP 2 is confirmed and finalized.

Stephen Dano of JPIC from Cebu said that they have no experience in livelihood, but they have projects on relocating families of CiSS. He asked if JPIC can assess these families for the Livelihood activities. A follow through meeting between SNSP2 and JPIC was suggested.

For the leadership and capacity building plan discussed by Ynez, the first webinar topic to be discussed in February is "Understanding CiSS."

There were questions raised from Ms. Luz Anung of Tambayan if the topic on Legal Assistance is included. Ms. Ynez clarified that depending if the topic is a common need accross members of the network, and if all priority topics have been already met in 2021, then the topic on legal assistance might make it this year. Ms. Virgie de Mata of PIKIFI also suggested that the Para Legal Training can also be accessed from Balaud NGO in CdO.

Other topics that are equally important as expressed by some participants include Case management, Psychosocial Support which is under Mental Health, and para-legal training which can be accessed through PIKIFI.

For the livelihood training as already discussed earlier, will happen after the result of the assessment of the families are completed.

Ms. Ynez opened again the discussion regarding the schedule of online trainings. The participants suggested a once a week of 3 hours duration would be fine with them. The final agreement is to conduct the webinars at regular days on a Tuesday, or on a Wednesday of each week could also be fine as long as they would be informed in advance.

The first webinar will kick off on February 9, 2021 with the topic "Understanding CiSS." The topic on UCISS is organized in two days with participants from LGUs of CdO and Iloilo Cities on February 9 ; while on February 10 will have participants from the NGO network. Ms. Norma also suggested to Ms. Luisa Pueyo of Iloilo City to inform the six (6) Districts of Iloilo City to participate in the training, which the latter agreed.

Ms. Ynez continued to discuss all other schedules and topic for each month. Ms. Luz also suggested that, if possible, by October 2021, all the trainings should be completed to free up the months of November and December of capacity building activities.

Ms. Vena asked if all the participants shall undergo all the topics, or if they could send more participants from each NGO. This was resolved that attendance of staffs should be based on need of the staff of respective NGOs. The expression of interest form would be important for SNSP to determine how many NGOs will enroll in the LDCB training. It was further clarified by Ms. Norma that since training will be online, each NGO will be allowed to send more than one participant to offset other NGOs who may not be able to send their participants. Other topics on top of what were already prioritized through TNA may arise and this will be discussed further as the webinar is implemented.

The registration form was discussed for its importance to the LDCB trainings. Each training topic has a registration form. Same is true with the Pre -test and post- test. These assessment test should also be taken by participants who are sharing the same screen

These leadership training topics can help the network strengthen their capacity to help and provide assistance to CISS too.

Ms. Norma also said that the project has allocated mobile loads for the virtual seminars. The project shall only give not more than two loads per NGO, even if such organization has 4 participants. But if there are still available mobile loads (since 40 target pax is not maximized), then this can be given to other participant in the NGO that has 2-4 participants. Each load is worth P100. Participants were instructed to send their mobile for today's session and for future reference of their mobile numbers.

Lastly, for the Closing and Next Steps, Babes Chua mentioned the following:

- The Team will distribute or send to them the schedule of the training
- Documentation of this activity will be sent in the first week of February
- Expression of Intent should be submitted in in the First week of February.

Before they finally said goodbye, Ms. Luz announced that she will just coordinate with Balaud Mindanao for the Para-Legal Training. She encouraged other members in the network to come forward if they need the same topic.

The participants were reminded for the scheduled M& E virtual workshop on January 27-28, 2021.

The session ended at 11:40 am.

Documenter:

Susan A. Calaor



The attendees of the the Project Orientation and Planning for Street Children NGO Support Project Phase 2